

Terms of Reference

Operator: HELP

Operation contract number: ECHO/ERY/ART254/94/0101

Aim of the operation: Repatriation of refugees from Sudan

Amount: 740 000 ECU

Duration of the operation: 3 months

Operation termination: July 15, 1994

Planned project start:

Operator': German Agro Action

Operation contract number: ECHO/ERY/ART254/94/0102

Aim of the operation: Repatriation of refugees from Sudan

Amount: 240 000 ECU

Duration of the operation: 3 months

Operation termination: July 5, 1994

Consultant: Monsieur Bruno MAES

Duration of the evaluation contract: 42 days

Date of contract start: June 6, 1994

Date of final report delivery: July 17, 1994

I. Aim of the survey

The aim of the survey is to examine the execution of operation, the relevance of the action, the extent of the fulfilment of its objectives, the efficiency of the means implemented as well as measure the impact of the operation.

In addition the consultant will assess the visibility of ECHO.

IIA. Specific objectives of the survey:

1. An assessment of the external factors such as political or socio-economic developments that have influenced the execution of the operation.

2. An assessment of the coordination between the operator and other international operators and donors in the area (quantification by product and by operator and donor as far as possible). A quantitative and qualitative appreciation of current situation compared to the original problem definition.

3. An assessment of the adequacy of formulation of objectives and operation strategies compared to the needs, such as problem identification, validity of objectives, targeting, the planning of activities.

4. An assessment of the operational capacity of the partner, the staff as well as the organisation system (including distribution channels and coordination with local authorities) established by him. The consultant will also examine the time used for mobilisation and

distribution as well as any delays in carrying out these activities.

5. An examination of the management of the storage of goods. In particular the consultant will check the registration systems for the arrival and retrieval of goods as well as adequacy of storage facilities. The consultant will also check the quantities that may have been lost between the different stocks.

6. An assessment of suitability, quality and quantity of products. The consultant should check these points with the beneficiaries. In addition, the consultant will verify that the products are in accordance with specifications, packed adequately and will check their origin and price.

7. The consultant will verify whether a monitoring and auto-evaluation system has been established by the partner and how they are working.

8. The consultant will comment on the visibility of ECHO in operation activities.

9. The consultant will perform an analysis of the results of the operation in quantifiable and qualitative terms as far as possible according to the evaluation form attached. As part of this analysis, the consultant should assess to the extent possible the effect of the operation on the local market, on the environment and whether the operation has had any derived (invisible) benefits.

10. The consultant is requested to examine the need and type for future action of ECHO in the area if any.

11. The consultant will base his work on information available in ECHO, on information available at the Partner, on direct contacts with the beneficiaries, local authorities and local organisations.