

METHODOLOGY

STRUCTURED INTERVIEWS WITH MAIN ROLE PLAYERS

(Sample size: about 50 persons)

WFP

WFP SENIOR MANAGEMENT STAFF

At headquarters (Rome)

Regional Bureau: *Person:*

Logistics: *Person:*

Procurement: *Person:*

Resources: *Person:*

At country and regional office level

Kosovo: *Person(s):*

Albania: *Person(s):*

Macedonia: *Person(s):*

WFP FIELD STAFF

At sub-office level

Kosovo: Sub-office 1. *Person:*

Sub-office 2. *Person:*

Albania: Sub-office 1. *Person:*

Sub-office 2. *Person:*

Macedonia: Sub-office 1. *Person:*

Sub-office 2. *Person:*

IMPLEMENTING PARTNERS

UNHCR

Senior management staff at national level

Kosovo: *Person:*

Albania: *Person:*

Macedonia: *Person:*

Field staff at sub-office level

Kosovo: Sub-office 1: *Person:*

Sub-office 2.: *Person:*

Albania: Sub-office 1: *Person:*

Sub-office 2.: *Person:*

Macedonia: Sub-office 1: *Person:*

Sub-office 2.: *Person:*

NGOs

Senior management staff at national level

Kosovo: NGO 1: *Person:*

NGO 2: *Person:*

Albania: NGO 1: *Person:*

NGO 2: *Person:*

Macedonia: NGO 1: *Person:*

NGO 2: *Person:*

GOVERNMENT

Kosovo: UNMIK: *Person:*

Informal Representation: *Person:*

Albania: Government: *Person:*

IMG: *Person:*

Macedonia: Government: *Person:*

Other: *Person:*

DONORS

Kosovo: EC: *Person:*
US: *Person:*
Albania: EC: *Person:*
US: *Person:*
Macedonia: EC: *Person:*
US: *Person:*

OTHERS

Key and, resource persons, groups, international and bilateral organisations with own founding sources, such as ICRC, FAO, USAID, etc.)

INTERVIEWS WITH TARGET GROUPS

Target groups would be addressed in groups of five to eight people (as far as possible): Most of the groups will have to be traced in Kosovo with the help of NGOs and UNHCR. A different questionnaire will be applied for this purpose.

Sample size: 15 groups with 5 people each.

Basic Target groups

- Target Group 1 (refugees which were accommodated in tented camps)
- Target Group 2 (refugees which were accommodated in collective centers)
- Target Group 3 (refugees which were accommodated in private houses)
- Target Group 4 (formerly internally displaced people)
- Target Group 5 (local population: internally displaced rural population)
- Target Group 6 (local groups: most vulnerable groups, female-headed household with kids and others)
- Target Group 7 (returnees: most vulnerable groups, female-headed household with kids, ethnic minorities and others)
- Target Group 8 (winterized refugees remaining in country of asylum:
- Target Group 9 (families which hosted refugees)

PARTICIPATORY OBSERVATIONS AND RAPID APPRAISALS

Field visits
Group discussion with target groups
Informal interviews

ANALYSIS OF DOCUMENTS

Review of documents at the headquarters, regional, country and sub-office levels.
Review of concept paper: "Thematic Study of Recurring Challenges in the Provision of Food Assistance in Complex Emergencies"
Analysis of budgets and budget revision
Review of field reports

MEETINGS

Briefings at Headquarters
Rounding up meetings at Country level
Expert consultations at headquarters and country level