

Methodology

This survey will be carried out as follows:

1. Briefing with the services of ECHO in Brussels.
2. Mission on site. The consultant will work in close collaboration with the staff in charge as well as with the people in charge among the local authorities.
3. The consultant will devote the first day of his mission to a thorough discussion with the Partner's representatives on site and will convene a meeting to this purpose.
4. The consultant will devote the last day of his mission to the discussion of the observations that he will have made with the Partner's representatives and will convene a meeting to this purpose.
5. Debriefing with the relevant departments of ECHO in Brussels: presentation and discussion on the draft conclusions and recommendations of the survey.
6. Presentation and discussion of the draft report with the ECHO representatives in Brussels.
7. Submission of the final report.
8. This survey will be completed by an expert with a sound experience in Humanitarian Aid and its management and who is willing to work in hazardous areas.

IV. Calendar

This survey will last 42 days with 16 days on site in Eritrea. It will start on June 6, 1994 and will end on July 17, 1994 with the delivery of the final report.

V. Report

A report will be made according to the structure of the Terms of Reference. The expert will mention his name on the cover and the front page. He will also indicate that the report has been established on the Commission's request, financed by the Commission and that the assertions only reflect the expert's opinions.

The report will consist of **15** pages maximum, including a three-page summary of the conclusions and recommendations, which will be put at the beginning of the report. Ten copies of the report will be delivered to the Commission.